

# Approval Process for Ordering CATCH Materials

## Vendor Contact:



CATCH materials can be ordered through the **School Specialty** website:

[General Education, CATCH | School Specialty](#)

## Selecting Items:

When determining what to order and what is needed for your programs, please follow the ordering procedures listed below:

1. Items that do not need prior approval are listed below. If your program identifies the need for items that are not listed below, please contact the State Office for approval before ordering.

## CATCH Curriculum and Equipment Starter Sets:

<b>Name of Material:</b>	<b>Item #:</b>
CATCH Early Childhood (CEC) Physical Activity Box	2125940
CATCH Early Childhood Equipment Starter Kit	2125937
CATCH PE 3-5 Activity Box (used for 1st-5 <sup>th</sup> grade)	2123756
CATCH Kids Club Activity Box (K-5 <sup>th</sup> grade)	2125929
CATCH PE Equipment Starter Set (used for 1 <sup>st</sup> -8 <sup>th</sup> grade)	2125935
CATCH PE 6-8 Activity Box	2123792

## Individual Items:

<b>Name of Material:</b>	<b>Item #:</b>
CATCH Beanbags, (Set of 16)	2119866
Cones (set of 16)	2119908
Hula Hoops	025832
Scarves	1004604
Spot Markers	1005401
Parachute (12', 24', 30')	2119960/2119842/2120027
Balls	8183/11267/12200/841
Jump Rope sets of 12 (7', 8', 9')	2121289/2121570/2119977

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### **Determining Quantity:**

2. Determine the number of items to order. Work with the school/site to make a plan on how they will utilize the materials. Will they be sharing the material at the same site location? If so, suggest having a check-out system.
3. If you are expending more than **\$2,000.00**, please **email the State Office** with justification on the quantity and how you plan to utilize the material(s).

### **Placing Order:**

4. Place all orders through **Beth Nemecheck**, the **designated School Specialty Sales Associate's** for CFHL, UC. This will ensure that you get the rates they have offered to the CFHL, UC program. See their contact information below:

Beth Nemecheck Inside Sales Supervisor – Alt Markets <a href="mailto:beth.nemecheck@schoolspecialty.com">beth.nemecheck@schoolspecialty.com</a> Phone: 920.243.5229
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### **Questions:**

5. If you have any questions regarding the **CATCH** materials, including what to order and/or how to implement the curriculum, please contact the CFHL, UC State Office.