



# Mural / Stencil Project Cost Estimate Worksheet

County Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Site Name: \_\_\_\_\_ Location of Project: \_\_\_\_\_

**Instructions**

Please use this worksheet to determine estimated costs of supplies needed to complete your UC CalFresh mural and/or stencil project.

Supplies and estimated costs should be reasonable, necessary and allowable per the USDA SNAP-Ed Guidance. Please refer to the current years' SNAP-Ed Guidance for additional information. A list of suggested items has also been provided with this Estimated Cost Worksheet.

- Columns shaded in grey will automatically calculate based upon the information entered.
- Be sure to include any discounts from local vendors.
- Enter the estimated tax rate (percentage) for the items that will be purchased.
- Once completed, return a copy to your UC CalFresh State Office Contact for review and approval along with the Stencil Project Request Form.

Written, pre-approval from the UC CalFresh State Office is required prior to purchasing these supplies.

#	Description of Item	Quantity	Unit Price	Total Cost	Notes
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
<b>Sub-Total all costs</b>					
<b>Discounts (if applicable)</b>					
Estimated Tax enter tax rate					
<b>Grand Total*</b>					

*\*Note: Electronic copies of back-up documentation to support these expenses must be sent to the CalFresh Healthy Living, University of California State Office. Please follow-up with the State Office immediately if you find the actual costs exceed the original estimate noted above.*

**State Office use only**

Request approved by: \_\_\_\_\_ Account and Sub-Account to charge \_\_\_\_\_

# Mural / Stencil Project Allowable Items List

\*Note: This list has been provided as a guide and is not intended to be an exhaustive list. You may not need all of the items listed below to complete your project.

CalFresh Healthy Living, UC programs should consider supplies that are available within your UCCE county; working with local partners and vendors; and consider how to leverage resources of non-SNAP-Ed funds or partners. Please follow-up with your CalFresh Healthy Living, UC State Office contact if you have any questions.

ALLOWABLE ITEMS (GREEN)	ITEMS REQUIRING PRE-APPROVAL FROM THE STATE OFFICE (YELLOW)	NON-ALLOWABLE ITEMS (RED)
<p>Examples of items in this category are considered allowable items for mural and/or stencil projects.</p>	<p>Examples of items in this category will <u>require a written justification</u> describing how the items will be utilized for the mural and/or stencil project.</p>	<p>Examples of items in this category are considered <u>not allowable with the use of USDA SNAP-Ed funds</u>. Consider how you can leverage resources using non-SNAP-Ed funds or partners.</p>
<ul style="list-style-type: none"> <li>• Bucket</li> </ul>	<ul style="list-style-type: none"> <li>• Additional Stencils</li> </ul>	<ul style="list-style-type: none"> <li>• Coveralls or other clothing items</li> </ul>
<ul style="list-style-type: none"> <li>• Disposable Gloves</li> </ul>	<ul style="list-style-type: none"> <li>• Garden Pavers or Stepping Stones</li> </ul>	<ul style="list-style-type: none"> <li>• Construction costs</li> </ul>
<ul style="list-style-type: none"> <li>• Masking or Painting Tape</li> </ul>	<ul style="list-style-type: none"> <li>• Knee Pads</li> </ul>	<ul style="list-style-type: none"> <li>• Site improvements</li> </ul>
<ul style="list-style-type: none"> <li>• Measuring Tape</li> </ul>	<ul style="list-style-type: none"> <li>• Power Washers</li> </ul>	
<ul style="list-style-type: none"> <li>• Oil-Based or Asphalt Paint</li> </ul>		
<ul style="list-style-type: none"> <li>• <i>(various colors)</i></li> </ul>		
<ul style="list-style-type: none"> <li>• Paint Brushes <i>(various sizes)</i></li> </ul>		
<ul style="list-style-type: none"> <li>• Paint Remover</li> </ul>		
<ul style="list-style-type: none"> <li>• Paint Rollers</li> </ul>		
<ul style="list-style-type: none"> <li>• Paint Trays</li> </ul>		
<ul style="list-style-type: none"> <li>• Painters Rags</li> </ul>		
<ul style="list-style-type: none"> <li>• Paper Rolls</li> </ul>		
<ul style="list-style-type: none"> <li>• Sidewalk Chalk</li> </ul>		
<ul style="list-style-type: none"> <li>• Tarp</li> </ul>		

Resources: [Stencil Project Request Form](#); [SNAP-Ed Guidance](#); [CDPH Resources](#)