

DATE	ACTION	WHO
Monday, September 27, 2021	<ul style="list-style-type: none"> ❖ EatFresh.org Mini Course Data sent to counties with data <ul style="list-style-type: none"> ◆ EatFresh.org sends bulk data to CFHL, UC State Office ◆ State Office will clean and send files to counties ◆ Counties to enter into PEARS by October 4, 2021 	State Office >>> Counties
Monday, October 4, 2021	<ul style="list-style-type: none"> ❖ ** PEARS “Closed” for CFHL, UC LIAs** <ul style="list-style-type: none"> ◆ UCCE County/Cluster programs complete all PEARS Data Entry for FFY2021 <ul style="list-style-type: none"> ✓ Program Activities ✓ Indirect Activities ✓ PSE Activities ✓ Partnerships ✓ Coalitions ✓ Success Stories <p><i>Please refrain from entering any new information into PEARS after October 4, 2021.</i></p>	Counties
Wednesday, October 6, 2021	<ul style="list-style-type: none"> ❖ SO conducts Final Review of data <ul style="list-style-type: none"> ◆ The State Office will Posts requested updates to Box 	State Office
Friday, October 8, 2021	<ul style="list-style-type: none"> ❖ UCCE Program Managers and Supervisors complete final requested corrections or feedback for final cleaning 	
October 11 – October 14, 2021	<ul style="list-style-type: none"> ❖ PEARS Data Cleaning <ul style="list-style-type: none"> ◆ PEARS will be open, however the CFHL, UC State Office will work with counties from 10/5 – 10/14 on final data cleaning procedures. ◆ The system will close for Data entry on October 14, 2021 COB all edits, errors and modifications to activities must be completed prior to COB October 14th. 	State Office <i>Please do not make changes unless you are requested by the State Office to do so.</i>
Monday, October 11, 2021	<ul style="list-style-type: none"> ❖ PEARS Opens for FFY 2022 reporting 	CDSS
Monday, November 15, 2021	<ul style="list-style-type: none"> ❖ CFHL, UC State Office will send out PEARS Programmatic Data <i>Used in the Annual Report Template to populate Section B of the annual report template.</i> <ul style="list-style-type: none"> ◆ FY21 PEARS Program Data ◆ FY21 Evaluation survey summary results to incorporate into Overview section. <p><i>Note: PEARS Program Data and Evaluation survey results will post to Box on a “rolling basis”. Counties will receive Emails when files are available.</i></p> <ul style="list-style-type: none"> ◆ LIA's can use the PEARS Dash Board, Unit Snapshot or indicator metrics for other data sets and charts to insert into the Annual Report. <ul style="list-style-type: none"> ✓ https://pears.oeie.org/analyze/dashboards/ ✓ https://pears.oeie.org/analyze/unit-snapshot/ ✓ https://pears.oeie.org/analyze/indicator-metrics/ 	State Office
Wednesday, December 1, 2021	<ul style="list-style-type: none"> ❖ First draft of Annual Report County Narrative due to State Office <ul style="list-style-type: none"> ◆ FY20 Annual Report Narrative ◆ FY2020 Annual Report county profile ◆ FY2020 SNAPshot reporting with actuals <p>✓ <i>Please save the file in Box in the Annual Report Folder</i></p> 	County Staff
Thursday, December 16, 2021	<ul style="list-style-type: none"> ❖ State Office staff to provide feedback on draft reports, SNAPshots and profiles by adding comments into the files saved in Box. 	State Office
Monday, January 10, 2022	<ul style="list-style-type: none"> ❖ Final version Due to State Office <ul style="list-style-type: none"> ◆ FY21 Annual County Report Narrative ◆ FY21 Annual County Profile ◆ FY21 SNAPshot reporting with Actuals ❖ <i>All revisions should be included in the final version of your report and saved in Box.</i> 	County Staff