

CalFresh Healthy Living, UC Town Hall: Agenda

- **FFY 2020 Annual Report (01:20)**
- **Website Walks**
 - Youth Engagement. (11:19)
 - Communications Resources Webpage (20:30)
- **Self Care - Wellness Break (26:04)**
- **Making A Difference Video-UCCE Kings (40:57)**
- **County Highlights-CFHL, UC in Action! (45:09)**
 - UCCE San Luis Obispo County
- **Hispanic Heritage Month (49:12)**
- **State Office Updates (54:46)**



FFY2020 Annual Reporting

- Timelines | What is due & when

FFY2020 Evaluation Surveys

All Qualtrics portals for adult & youth surveys e.g. ITCs, TTT, MEDC, etc – **CLOSED**

Surveys in PEARS still open through Oct 2nd



New focus - participant online surveys with distance learning delivery for FFY21– more in State Office updates

FFY2020 PEARS Close & Planned Activities Never Started



September 30, 2020

October 2, 2020

Oct 2 – Oct 14, 2020

NEW | Cancelled Activities Due to COVID-19 file *(email sent 7/6/20)*

UCCE County/Cluster complete all PEARS Data

STATE OFFICE - PEARS Data Cleaning

❖ **Due to the State Office by COB** Activities (*not yet started*) that were directly affected by COVID-19 and not captured in PEARS.

➤ Complete the Excel Template in BOX: PEARS>>Year End>>FFY20

➤ OR provide a completed **Template E** (from CDSS)

❖ County programs must **COMPLETE ALL** PEARS Data Entry for FFY2020 by COB

❖ PEARS will be open – The State Office will be working with the County Staff to clean any outstanding data errors/issues.

❖ **Counties please refrain from entering any new information** into PEARS after October 2, 2020.

➤ **PEARS closes** for FFY20 **October 14, 2020 COB** all edits, errors and modifications to activities must be completed prior to COB October 14, 2020

➤ **PEARS opens** for FFY2021 reporting on **October 15, 2020**

FFY2020 PEARS “cleaning”



- Between ~Oct 5th-12th – SO staff will reach out to county/cluster teams by email with recommended corrections for all PEARS modules.

Please confirm requested corrections are made by replying to emails as soon as possible

Program Activities & Indirect Activities	PSE Activities & Surveys	PSE Activities & Partnerships & Coalitions
Jennifer Quigley (530) 754-4137 jaquigley@ucdavis.edu	Angie Keihner (530) 752-8813 akeihner@ucdavis.edu	Barbara Mknelly (530) 754-7796 bmknelly@ucdavis.edu

FFY2020 Annual Reporting – other than PEARs or Evaluation Surveys

- **Due Sept 30th** - Excel file or Template E
 - Activities planned for FFY2020 but never started due to COVID-19 – not entered in PEARs
- **Due Dec 1, 2020**
 - Annual County/Cluster Report
 - County/Cluster Profile
 - **New** – FFY2020 SNAP shot with FFY2020 “**Actuals**” added



FFY2020 Annual Report & County Profile – Due Dec 1, 2020

- **Annual Report - updates**
 - Achievements pre and post COVID-19
 - Challenges – dealing with COVID-19
- **County Profile**
 - Considering updates to use PEARS Impact Dashboard data - TBD



NEW FFY2020 SNAP shot with Actuals

– Due Dec 1st

FFY2020 SNAP shot

- Planning tool
 - IWP targets for DE participants, sites, extenders, PSE sites
- Also a reporting tool
 - Request take SNAP shot and rows that read “Optional Actuals” replace with “FY20 Actuals”
 - Have instructions and example to share





Annual Report **FFY2020**

October 1, 2020

Templates Posted - Updated county annual report, profile and SNAP shot for reporting templates posted and email sent to Advisors/Supervisors

November 6, 2020

FY20 PEARS Program Data - State office to send program summary data to populate Section B of the County/Cluster annual report template.

December 1, 2020

Drafts Due - County annual report, profile and SNAP shot with FY20 actuals– upload to BOX – Annual Report – FY20 folder

Dec 16, 2020

Feedback – State Office County Contacts provide feedback on versions by adding comments into the files saved in Box

January 11, 2021

Final version - Final versions of county reports, profiles and SNAP shots with FY20 actuals submitted in BOX

FFY20 Annual Report Timeline & Information Posted

FFY 2020 Annual Report Timeline & Information



FFY 2020 Annual Report Timeline & Information



FFY 2020 Annual Report

September 30, 2020

- **Canceled Activities due by COB to State Office**
BOX | PEARS Excel file In Year End FFY2020
OR provide a completed [Template E NEW](#)
- **EatFresh Data disseminated to counties with data**

October 2, 2020

- **PEARS Closed for all CFHL, UC LIA's** | Complete all FY20 PEARS Data Entry

October 2 - October 14

- **PEARS Data Cleaning** | State Office in communications with CFHL, UC LIA's

November 6, 2020

- **Summary Data Available from State Office** | Posted to BOX on a rolling basis. Counties will receive an email when data is available.

December 1, 2020

- **Draft FFY20 Annual Report documents due to State Office** | submit through BOX Annual Report Folder

December 16, 2020

- **State Office will provide review and feedback to Counties on draft Annual Report Documents**

January 11, 2021

- **Final Annual Report Documents due to State Office**

[FFY20 Annual Report Timeline Detail](#)

FFY 2020 Annual Report Templates

FFY2020 Templates Coming Soon

Ref.

Youth Engagement Initiative

Website Walkthrough

The screenshot displays the UC Davis website interface. At the top left, the UC Davis logo is visible. Below it, the CalFresh Healthy Living logo and the University of California logo are positioned. A navigation menu includes links for ADMINISTRATION, INITIATIVES, CURRICULUM, EVALUATION, PEARS, TRAININGS, and PUBLICATIONS, along with a search icon. A 'Quick Links' button is also present. The main content area features a dark blue header with the text 'Youth Engagement'. Below this, a breadcrumb trail reads 'UC CalFresh Nutrition Education > Initiatives > Youth Engagement'. The main heading 'Youth Engagement' is followed by a paragraph: 'CalFresh Healthy Living, University of California's (CFHL, UC) Youth Engagement Initiative is exploring innovative strategies to engage youth in nutrition and physical activity. Projects within'. To the right, a list of links is provided: '> UCCE Highlights', '> Youth Engagement Training and Resources', and '> YPAR'.

UC DAVIS

CalFresh HEALTHY LIVING | UNIVERSITY OF CALIFORNIA

Quick Links >

ADMINISTRATION > INITIATIVES > CURRICULUM > EVALUATION > PEARS > TRAININGS > PUBLICATIONS > 🔍

Youth Engagement

UC CalFresh Nutrition Education > Initiatives > Youth Engagement

Youth Engagement

CalFresh Healthy Living, University of California's (CFHL, UC) Youth Engagement Initiative is exploring innovative strategies to engage youth in nutrition and physical activity. Projects within

- > [UCCE Highlights](#)
- > [Youth Engagement Training and Resources](#)
- > [YPAR](#)

Youth Engagement FFY21 Leadership Calls and Office Hours

October 1, 2020: <i>YE Program Plans</i>	April 1, 2021: <i>Mid-Year Check-In – Program Sharing</i>
November 5, 2020: <i>Recruitment & Communication</i>	May 6, 2021: <i>YE Success Stories and UC Delivers</i>
December 3, 2020: <i>Working Virtually with Young People</i>	June 3, 2021: <i>Summer YE Highlights</i>
January 7, 2021: <i>YE Evaluation Tools</i>	July 1, 2021: <i>Canceled</i>
February 4, 2021: <i>College and Career Readiness and Pathways in YE Programs</i>	August 5, 2021: <i>Reporting YE in PEARS</i>
March 4, 2021: <i>Building and Maintaining Partnerships</i>	September 2, 2021: <i>Highlights from FFY21</i>

First Thursday of the month from 10:00-11:00am



This material is funded through a joint agreement among the USDA/FNS, CDSS CalFresh Healthy Living Section, UC Davis and the UC Cooperative Extension (UCCE). These institutions are equal opportunity providers and employers. CalFresh Food provides assistance to low income households and can help buy nutritious foods for better health. For information, call 1 877 847 3663.

Wellness Break

- Warm-Up
- Activity
- Cool-Down/Mindful Minute



It's Time to Play... The Price Is Right!



Cabo: 5-Star All Inclusive 2-Night Stay w/ Airfare (1 person)



Paris: 4 Nights in 4-Star Hotel incl. Round-trip Flight (2 person)



Ireland: Spring Road Trip w/ Castle 3-Night Stay, Air & Car (2 person)



Mindful Meditation Minute

- Headspace | Mini Meditation | Let Go of Stress

<https://www.youtube.com/watch?v=c1Ndym-IsQg>



Do you want to lead a wellness break?

- Would you be interested in leading a Wellness Break (PA, mindfulness, employee health) during a future Town Hall?
- If yes, please put your first name, last name and county in the chat box

Making a Difference-Video Clip UCCE Kings County

- <https://youtu.be/p9EFNz9Dvwk>

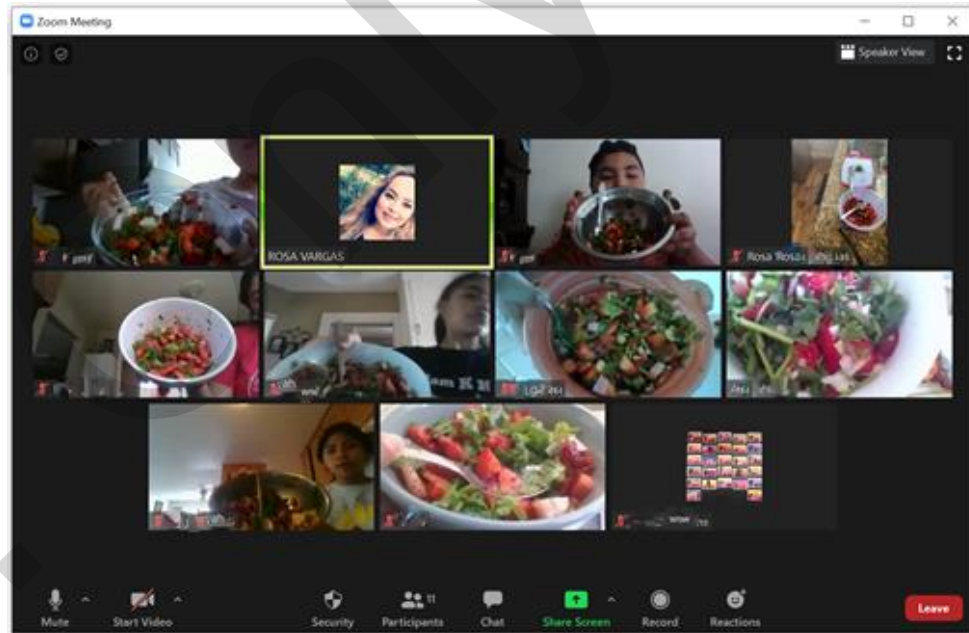
Staying Connected: Highlights from the Field

Virtual Healthy Cooking Classes with 4-H Youth Leaders
Santa Barbara County – Santa Maria Bonita School District

- **WHAT:** 4-H Virtual Student Nutrition Advisory Council (SNAC) Club; 18 total participants (9 in each club); ages 9-11 (5th and 6th Grade)
- **WHEN:** April – June 2020; weekly meetings consistent with original club meeting times after school
- **WHERE:** Rice and Adam Elementary Schools – Virtual Zoom Meetings; Communication with students via WhatsApp Group and School Partners
- **HOW:** At home materials survey to guide recipe choices lead to family involvement in student learning



A youth SNAC leader picks up ingredients for a virtual cooking class from a UC Educator at Rice Elementary School



Youth SNAC Leaders of Adam Elementary show their finished product: strawberry salsa!

Hispanic Heritage Month 2020

Congratulations to Hispanic Heritage Month Honorees!

- https://www.youtube.com/watch?v=3mSmzQMF_ho&feature=youtu.be



State Office Updates

Welcoming Laura Vollmer!



**Title: Nutrition, Family & Consumer Sciences
Advisor, UC Cooperative Extension**

Contact Info: lvollmer@ucanr.edu or 650.922.1083

Youth Surveys – FFY2021 – All Require Consent Forms

- **Eating and Activity Tracking Survey (EATS)** pre/post
 - Online version likely not work well with Elementary grades
 - Preparing online version for **Middle and High School**
- **Youth Engagement –**
 - YPAR retrospective – adding new college/career readiness questions
- **Taste Test Tools** – all versions on HOLD – no taste tests
- Will send email when FF21 portals and surveys are approved and available – likely early to mid-October

Youth Surveys – FFY2021 – Considering new evaluation approaches

- Working with Evaluation workgroup on **retrospective end of the year approaches** – short surveys
 - With students
 - Possibly with teachers – **likely replace Teacher Observation Tool**
 - Possibly with parents

Would be conducted later in the school year – more information to follow

Adult Participant Online Surveys – FFY2021

Collect in **PEARS** – send link or QR code to participant

- **Plan, Shop, Save & Cook pre/post**
 - English version and Spanish version
- **Intent to Change Surveys (ITCs)**
 - English version and Spanish version

Collect in **Qualtrics** – incl photos

- **Food Behavior Checklist pre/post**
 - English version and Spanish version

TBD – MEDC, HHF, APAS

- **Will summarize FFY21 evaluation changes in a document and post to website**

Collecting Surveys from Adult Participants During Web-Based Education

AVAILABLE RESOURCES:


[UC CalFresh Nutrition Education](#) → [PEARS](#) → *Program Activities*

1. **TIP SHEET** – “PEARS Online Adult Survey Links Tip Sheet”
2. **VIDEO** – “PEARS: How to Collect Survey Response Data with a Public Link”

Tip Sheet


PEARS Online Adult Survey Links Tip Sheet

This document will take you step-by-step through the process for generating a public survey link in PEARS and distributing the link to adult class participants via Zoom in order to collect adult participant surveys online when delivering web-based nutrition education classes.




PEARS Online Adult Survey Link Tip Sheet

Purpose of Tip Sheet and PEARS Sign-in



- This document will take you step-by-step through the process for generating a public survey link in PEARS and distributing the link to adult class participants via Zoom in order to collect adult participant surveys online when delivering web-based nutrition education classes.
- To start, you will sign into PEARS here:
<https://pears.ceie.org/accounts/signin/>

Using Survey Links to Collect Adult Demographic Cards and Pre/Post Surveys in PEARS



- For web-based nutrition education classes, you can provide adult participants with a link to complete some PEARS survey(s) online.
- The PEARS surveys currently available for online data collection include:
 - Demographic Cards
 - Intent to Change Surveys (ITCs), and
 - Plan, Shop, Save & Cook (PSSC)

***Note:** These PEARS surveys are currently only available for online data collection in English and Spanish.

***Note:** All PEARS surveys collect the adult demographics necessary for reporting direct education. However, Spanish-language surveys cannot be used to auto-generate adult participants' demographics for Program Activities. Class demographics from participants using Spanish-language surveys need to be hand tallied and entered into the Demographics reporting page of the Program Activity.

Box\CalFresh Unit_Share\Y5NEPDrop\02.5 EVALUATION\PEARS\2020\Survey Tip Sheets - Last Revised: August 2020

1

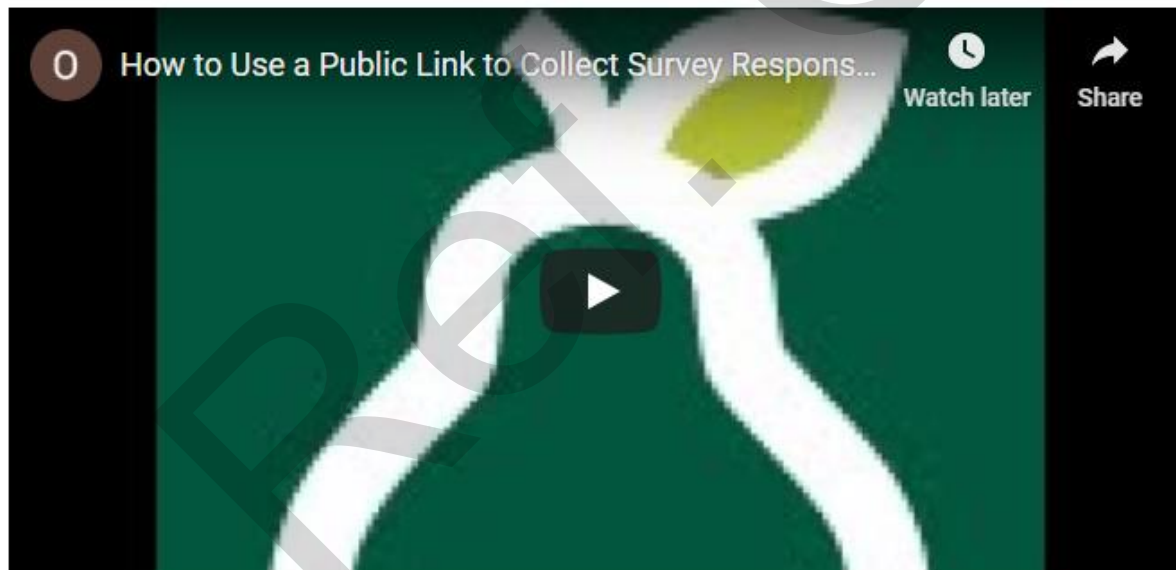
Video

[PEARS: How to Collect Survey Response Data with a Public Link](#)

This resource includes a "how-to" video from PEARS that take you step-by-step through the process for generating a public survey link in PEARS in order to collect adult participant surveys online when delivering web-based nutrition education classes.

Collect Survey Response Data with a Public Link

July 23, 2020



Demonstration

TEST

Edit Delete Print More

Reporting Periods	SNAP-Ed 2020 (October 1, 2019 - September 30, 2020)
Unit	California
COVID-19 Impact	Not Specified
Delivery Site	New Ephesians Testament
Delivery People	Elizabeth Egelski
Method Used to Deliver This Program	Mix of online and face-to-face
Nearest City	Fontana

Progress

40%

- General Information
- SNAP-Ed Custom Data
- Evaluation
- Demographics
- Mark as Complete

Key Points

- Create your program activity and generate the survey links *before* your class
 - If you have a mixed language class, generate links in both English and Spanish

	A	B	C	D
1	Survey	Language	Type	Link
2	Adult Demographic Card	English	Pre	https://bit.ly/2E3VaA5
3	Adult Demographic Card	Spanish	Pre	https://bit.ly/2E3VaB7
4	FY 20 Plan, Shop, Save & Cook	English	Pre	https://bit.ly/326d8d0
5	FY 20 Plan, Shop, Save & Cook	English	Post	https://bit.ly/3ghLVcg
6	FY 20 Plan, Shop, Save & Cook	Spanish	Pre	https://bit.ly/2Qlhlyl
7	FY 20 Plan, Shop, Save & Cook	Spanish	Post	https://bit.ly/3hnODyp
8				

- Distribute the survey link(s) through Zoom chat and ask participants to complete the survey during the webinar
- ***Participants must complete pre/post surveys in the same language***

UC ANR 21-Day Racial Equity Challenge

- Began Sept. 14
- ANR employees, along with other UC locations and thousands of other people across the US and beyond, are committing to deepening understanding of, and willingness to confront, racism for 21 consecutive days.
- [ANR Update Blog](#)

FFY21 SNAPShot

- Intended to be a reflection of the CFHL, UC portion of your County IWP
- Due 9/21/2020
- If needed, extensions can be granted.
- Update your FFY20 SNAPshot to reflect the work included in your **IWP** for FFY21.



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Steps to Complete SNAPshot

1. Download the final version of your FFY2020 SNAPshot, available in Box in the Annual Planning Folder
2. Update the fiscal year throughout the document.
3. Review your target numbers and update based on what ***you included in your County IWP for FFY21.***
4. Update any other programmatic descriptions as necessary.
5. Save your new SNAPshot in the Annual Planning Folder
6. Email your SO County Contact to let them know you've submitted your FFY2021 SNAPshot to Box

Questions?



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COVID-19 Workgroup Updates

- Webinar, 9/30 2:00-3:00pm after WUW
- Each workgroup lead will share:
 - Priorities
 - Progress to date



FFY 2020 Fiscal Close Schedule

To ensure that all appropriate expenditures are posted to the September 2020 general ledger, please:

- Initiate purchases using a Pcard by **Wednesday, 9/16/2020**.
- Submit approved invoices for POs and transaction detail documents for Pcards to be received by your Business Partner Team Email by **Monday, 9/21/2020**.
- Submit UCCE Check Requests to reimburse county governments for expenses to be received in your Business Partner Team Email by **Monday, 9/21/2020**.

Questions?

Contact your Business Partner at the BOC.

FFY 2020 Fiscal Close Schedule *(cont.)*

- Submit travel expense reports in AggieTravel as soon as possible during September, but **no later than Tuesday, 9/22/2020**.
 - For travel that may occur in late September, please submit those expense reports in AggieTravel no later than **Friday, 10/2/2020**.
- Submit purchases in AggieBuy as soon as possible during September, but **no later than Friday, 9/25/2020**.
- Ensure that biweekly-paid employees submit their timesheets in the Time Reporting System by **5pm on Friday, 10/2/2020** per UCPath timeline.
 - Supervisor approvals needed by **12pm on Monday, 10/5/2020**.
- Ensure that monthly-paid employees submit September timesheets per UCPath schedules.
 - Supervisor approvals are needed ASAP as well

Questions?

Contact your Business Partner at the BOC.

CDSS LIA COVID-19 Staff Redirection Survey Table

- Completion of the [CDSS LIA COVID-19 Staff Redirection Survey Table](#) is still **required**, even if staff have not been redirected.
 - Moving forward, each LIA will be required to complete their respective section in the survey table on a **quarterly basis** and indicate the number of FTEs that have been redirected.

COVID 19 Reporting Periods		2021 Due Dates
FFY 2020 Q4	AUG 1-SEPT 30	OCT 30
FFY 2021 Q1	OCT 1-DEC 31	JAN 29
FFY 2021 Q2	JAN 1-MAR 31	APRIL 30
FFY 2021 Q3	APR 1-JUN 30	JULY 30
FFY 2021 Q4	JUL 1-SEP 30	OCT 29

- Indicate with a zero (0) if no FTEs have been redirected.
- **Complete the August and September 2020 sections of the survey by Friday, October 30, 2020**

Questions? Contact:
Kamal – kjkhaira@ucdavis.edu
Lindsay – lmhamasaki@ucdavis.edu

Distance Learning Technology and Learning Apps

Monday, September 21 • 1:00 to 3:00 PM

Best practices for working with teachers using various Learning Management Systems (LMS)

Resources for where to find answers to specific distance learning technology questions

Strategies for incorporating online learning apps effectively to improve learner engagement

Options for providing handouts, worksheets, etc. virtually

Check the training calendar for registration link!

What's Up? Wednesday

September 30 • 1:00 to 3:00 PM

1-2 PM – CFHL, UC and EFNEP meet together

2-3 PM – CFHL, UC meets separately

Watch your e-mail for log-in information!

CA PEARS Training Participant's Guides

- Now available on the [CDSS PEARS User Resources and References](#) webpage
 - Introduction to PEARS and System Overview
 - Program Activities
 - *Note that Program Activities information is currently out-of-date due to a recent update that added the "Evaluation" section in Program Activities; a revised version will be available soon.*
 - Indirect Activities
 - Partnerships
 - Coalitions
 - PSE Activities
 - Success Stories
 - Analyze Data

Annual Active News Beet & Town Hall Satisfaction Survey

- 40% of all County Staff responded.
 - 67% Educators
 - 33% Advisors, Supervisors and Program Managers

Town Hall

“Helps me feel connected to other educators from other counties.”

-Community Educator, Shasta

Active News Beet

“The format is simple. The content is easy to read. It’s archived so that I can reference back to older issues when I need information.”

-Advisor/Supervisor/Manager, Butte

We appreciate your feedback!

Please email Andra Nicoli amnicoli@ucdavis.edu if you have suggestions for agenda feature presentations for this fall’s TH calendar.

Next Town Hall: October 20, 2020

FFY21 Town Hall Schedule

*Town Hall webinars are normally scheduled on the
third Tuesday of each month from 12:30 – 2PM*

DATES

October 20, 2020	April 20, 2021
November* <small>*TBD</small>	May 18, 2021
December* <small>*NO WEBINAR</small>	June 15, 2021
January 19, 2021	July* <small>*NO WEBINAR</small>
February 16, 2021	August 17, 2021
March* <small>* NO WEBINAR, due to the 2021 CFHL Forum.</small>	September 21, 2021

*Zoom connection information is **emailed** each month before
the Town Hall.*