

UC CalFresh Mural and/or Stencil Project Request

INSTRUCTIONS: Please complete this form in its entirety and return to your UC CalFresh Technical Assistance Contact for review and approval. Services may not begin until you receive written approval from the UC CalFresh State Office. The UC CalFresh State Office needs 3-4 weeks turnaround time to provide feedback on your request. Additional time and documentation is needed if working with a contractor (refer to PART 2).

Expectations:

- Murals or playground stencils will include and promote healthy behaviors related to nutrition education and physical activity and how these integrate into a comprehensive school approach including educational components.
- There is administrative, teacher, student and parent buy-in and participation.
- Development of mural or playground stencil projects should include input from students or youth in the community.
- Draft sketch of the proposed projects will be shared with your [UC CalFresh State Office Contact](#) and the UC CalFresh State Office.
- Before and after photos of the project site and quotes from students and teachers will be shared with your UC CalFresh State Office Contact and the UC CalFresh State Office.
- Services **may not** begin until you receive written approval from the UC CalFresh State Office.
- Please submit your completed project request and cost estimate worksheet to your UC CalFresh State Office contact for review and approval.

***Please DO NOT use water-based paint as it will fade very quickly. It is recommended to use oil-based or asphalt paint that should last 3-5 years with touch ups.**

PART 1: UC CALFRESH COUNTY CONTACT INFORMATION

UC CalFresh County:

Contact Person:

E-mail Address:

Phone Number:

PART 2: PROPOSED CONTRACTOR INFORMATION

Check here if contractor **will not** be used and leave Part 2 blank

*If you plan to work with a contractor, please also include a copy of the "Independent Contractor (Individual) Pre-Hire Information" form. Part 3 of this form will also need to be completed. (*Note: Turnaround time is approximately 6-8 weeks if working with a contractor.)*

Name of Proposed Contractor:

Address (Street Address, City, State, Zip Code):

E-mail Address:

Phone Number:

Fax Number:

Describe how and by whom the proposed contractor (or artist) was selected including any extenuating circumstances.

<p>How will the proposed contractor work with and seek engagement from the school, teachers, youth, parents, other volunteers?</p>	
<p>Period of Performance:</p>	
<p>Start Date:</p>	<p>End Date:</p>
<p>Rate of Pay (e.g., 40 hours @ \$50/hour or fixed fee):</p>	<p>Total not to exceed dollar amount: \$2,000.00</p>
<p>Does the rate of pay or fixed fee include materials and supplies provided by the contractor to complete this project? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>If <u>no</u>, please provide a detailed list of supplies needed on the Estimated Cost Worksheet:</p>	

PART 3: PROPOSED PROJECT INFORMATION	
<p>Site Name and Location of Project (Street Address, City, State, Zip Code):</p>	<p>Dimensions/Area (sq. ft.) of Project:</p>
<p>Project Start Date:</p>	<p>Project End Date:</p>
<p>Describe the services being requested and include what the funds will be used. Please complete the Estimated Cost Worksheet to help determine estimated costs.</p>	
<p>What type of project is this? (check all that apply)</p> <p><input type="checkbox"/> Stencil</p> <p><input type="checkbox"/> Mural</p> <p><input type="checkbox"/> Other environmental change (Please specify) _____</p>	
<p>What healthy behavior is the stencil/mural intended to promote? (check all that apply)</p> <p><input type="checkbox"/> Healthy Eating <input type="checkbox"/> Physical Activity <input type="checkbox"/> Other (please specify) _____</p>	
<p>What other activities is your program providing at the same site that also aims to promote these same healthy behaviors?</p> <p><input type="checkbox"/> direct education</p> <p><input type="checkbox"/> indirect education</p> <p><input type="checkbox"/> gardening</p> <p><input type="checkbox"/> Smarter Lunchrooms Movement</p> <p><input type="checkbox"/> CATCH</p> <p><input type="checkbox"/> other (please specify) _____</p>	

Briefly describe how the stencil/mural supports or connects with the other services your program is providing at this site.

Successful environmental change efforts require the engagement of the school community. What, if any, school community groups are actively engaged in the stencil/mural project? (check all that apply)

- staff, educators and/or administrators
- parents and/or other community members
- students/youth

Briefly describe how these community groups have been or will be involved in this stencil/mural project.

If possible, please provide a sketch of the mural/stencil project. Please remember to take pre/post photos of the project and send to the state office.

Optional: Stencil Evaluation

For stencils, the State Office is interested to partner with programs to test a newly developed pre/post playground stencil assessment tool that captures changes in the environment and students' physical activity behaviors. If interested, please contact Angie Keihner at akeihner@ucdavis.edu.

FOR UC CALFRESH STATE OFFICE USE ONLY

Request Received Date:

Request Received By:

Date Entered into UCD PrePurchasing:

UCD PrePurchasing Order #:

Date of Approval by UCD Business Contracts Manager:

Purchase Order and/or Contract Number: